

CLAS Outstanding Faculty Advisor Award

Eligibility: All full-time faculty in the College of Liberal Arts and Sciences are eligible for the CLAS Outstanding Faculty Advisor Award; however, a recipient of the award is ineligible for nomination for the subsequent four years. The award of \$1000 is placed in a research account for the recipient's use.

Nominations: Nominations may be made by any full-time faculty or professional staff member; self-nomination is also permitted.

Nomination should be in the form of a letter describing the nominee's advising excellence, addressed to the CLAS Outstanding Faculty Advisor Award Selection Committee. A letter of nomination should include a description of the nominee's advising assignment and experience, examples of how the nominee has demonstrated excellence beyond the basic expectations of faculty advising, and other information relevant to the nominee's performance as an advisor and mentor of undergraduate and/or graduate students.

Nomination letters may be no more than 3 single-spaced pages printed in no less than 10-point type on 8.5 x 11 inch paper with 1 inch margins. Supporting documentation may be included, but is limited to 5 pages subject to the same formatting requirements.

Nominations are due to the Selection Committee by mid-February, on or before the date announced at the January CLAS faculty meeting.

Selection Committee: The Selection Committee will be appointed by the Dean of the College and will consist of two faculty who are members of the CLAS Academic Advising Committee, one professional staff advisor from the Advising Center, and one CLAS faculty member who is not a member of the Academic Advising Committee; no member of the Selection Committee may also be a nominee for the award. The Selection Committee will review the nominations and make a recommendation to the Dean of the College by mid-March; the award will be presented by the Dean at the April CLAS faculty meeting or at Honors Night in May.

Adopted: 3 December 2004