



INDIANA UNIVERSITY  
SOUTH BEND

Application for Establishment of World Language Proficiency for  
International Students who are Non-Native Speakers of English

International students whose native language is not English may fulfill the world languages requirement through demonstrated proficiency in their first language. Proficiency can be demonstrated in a number of ways. Complete and submit this form to the CLAS Student Services Office. You will receive information about your application within 14 working days. If your application is approved, a copy of this application will be posted to your student record.

**Important: Proficiency demonstrated through the processes below will not result in special credit.**

Name: \_\_\_\_\_  
*(Please print clearly)*

UID# \_\_\_\_\_

IU Email Address: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_  
*(NOT Gmail, Yahoo!, etc.)*

Current IU School(s) *(Check all that apply)*:

\_\_\_\_\_ College of Liberal Arts and Sciences

\_\_\_\_\_ Raclin School of the Arts

What is your native language? \_\_\_\_\_  
*(To use this form, your native language cannot be English)*

High School that you attended for at least 2 years: \_\_\_\_\_

High School Language of Instruction: \_\_\_\_\_

High School Website: \_\_\_\_\_

City/State/Country: \_\_\_\_\_  
*(should be outside the USA)*

I hereby authorize the CLAS Student Services Office to review my records in the Office of International Student Services (OISS). I understand that if OISS does not have documentation from my high school, I may need to supply additional documents to establish my native language.

Please note: If the language of instruction at your high school was English, your academic records must include evidence that you received at least two years of instruction in your native language or that you passed your national exam results in your native language with a C or higher. If your records do not contain this documentation, the College will not be able to establish your proficiency.

I affirm that the information submitted on this form is accurate and legitimate.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Documentation: \_\_\_\_\_ Verified by: \_\_\_\_\_  
\_\_\_\_\_ High School Transcript Name: \_\_\_\_\_ of Office of International Student Services  
\_\_\_\_\_ National Exam Results Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Determination: \_\_\_\_\_  
\_\_\_\_\_ Approved Name: \_\_\_\_\_ Chair, World Languages Department  
\_\_\_\_\_ Denied Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Once you've obtained signatures/documentation from OISS and the World Languages Chair, submit this form to:**  
College of Liberal Arts and Sciences Student Services Office, Wiekamp Hall, 3189