

PETITION FOR ACADEMIC RENEWAL  
COLLEGE OF LIBERAL ARTS AND SCIENCES

<i>To be completed by the requesting student</i>
Printed Full Name:
University ID:
Phone:
Email:
Major:
<b>I have read the statement below and understand the academic renewal policy.</b>
Signature:
Date:

<i>To be completed by the school's dean or designee</i>
Printed Full Name:
I support this request (circle one): YES NO
Academic Renewal should be applied to all terms prior to and including (semester and year):
Signature:
Date:

**Academic Renewal**

**General Considerations:** The IU South Bend academic renewal policy encourages capable, mature, undergraduate students to return to IU South Bend after they were academically unsuccessful during an earlier attempt at higher education within the Indiana University system. This policy pertains only to undergraduate students who do not have a bachelor's degree. Meant to apply campus-wide to all IU South Bend academic units, the academic renewal option described here exists only on the IU South Bend campus and not on any other campus of Indiana University. Students who wish to apply for renewal must contact their respective academic units. If renewal is granted, all grades earned prior to the renewal are no longer used in the calculation of the cumulative grade point average, which is reset to zero.

**CLAS RENEWAL POLICY (Revised February 2014)**

1. Academic Renewal can be employed only once by the student toward the first undergraduate degree. The grade point average (GPA), for the period for which renewal is sought, must be lower than 2.0.
2. The student did not register for courses at any Indiana University campus for at least three calendar years after the period for which Academic Renewal is requested.
3. A student is eligible to apply for academic renewal after a probationary period at IU South Bend in which the student earns a cumulative grade point average of 2.3. The policy is applied after a probationary period in which the student earns at least 12 credit hours and cannot extend beyond the semester in which the student completes their 21<sup>st</sup> credit hour. The academic renewal probationary period is in full terms.
4. The student must petition for Academic Renewal in writing.
5. If Academic Renewal is granted, then the student's prior work at Indiana University will be treated in the same way as transfer courses with respect to credit toward graduation and cumulative grade point average for graduation. Specifically, only courses taken after returning to Indiana University will be used in calculating the graduation GPA, and Academic Renewal period courses with grades of C- or lower may not be used to fulfill graduation requirements. The student must complete a minimum of 30 credit hours (including the 12 hour probationary period) on the IUSB campus in order to meet the graduation residency requirement, and the student must complete at least 60 IU hours after resuming college to be eligible for graduation with distinction.
6. The Academic Renewal policy is inapplicable to any grades issued owing to academic dishonesty.

# IU SOUTH BEND ACADEMIC RENEWAL POLICY

Revised February 2014

The academic renewal option described here is subject to the following considerations:

1. The IU South Bend academic renewal policy applies to any former Indiana University student who; a. has not yet completed a bachelor's degree, and b. has not attended any campus of Indiana University for a minimum of the last three years (36 months).
2. Academic renewal applies to all Indiana University course work taken prior to readmission to IU South Bend. A student seeking academic renewal may not exempt certain courses from the application of the renewal policy. Furthermore, this policy is inapplicable to any grades issued owing to academic dishonesty. As a precondition of any student receiving academic renewal, the registrar's office formally evaluates the student's record to identify any grades resulting from academic dishonesty.
3. Academic renewal may be invoked only once over the course of a student's academic career at IU South Bend.
4. Because academic renewal is aimed at academically unsuccessful students, the grade point average (GPA), for the period for which renewal is sought, must be lower than 2.0.
5. A student is eligible to apply for academic renewal after a probationary period at IU South Bend in which the student earns a cumulative grade point average of 2.3 for the probationary period. The policy is applied after a probationary period in which the student earns at least 12 credit hours and cannot extend beyond the semester in which the student completes their 21<sup>st</sup> credit hour. The academic renewal probationary period is in full terms.
6. Academic renewal does not occur automatically: A student must apply for academic renewal, and the petition must be approved by the student's academic unit. If the petition is approved, all grades earned prior to the renewal are no longer used in the calculation of the program GPA. The GPA earned after academic renewal takes effect is subject to each academic unit's rules regarding academic probation and dismissal.
7. Although the grades in the courses to which academic renewal is applied are not considered in calculating the GPA, the courses themselves may still be used to satisfy credit hour and degree requirements if the original grades earned are C (2.0) or higher.
8. After approval of the request for academic renewal, a student must complete a minimum of 30 credit hours (including the 12 credit hour probationary period) on the IU South Bend campus to meet the graduation residency requirement and must complete a minimum of 60 credit hours to merit graduation with academic distinction.
9. Invocation of the academic renewal option does not preclude a student's using other available, course-specific grade replacement options, subject to each academic unit's rules and procedures and the conditions set out in the IU South Bend Grade Replacement Policy.
10. Academic renewal is available only for courses taken at Indiana University. Each academic unit retains the right to consider records of performance from other universities in determining admission to the academic unit, the granting of honors and academic distinction, and other matters.

## For School/College Recorder's Office Use Only

Coding instructions

1. Print the student's unofficial transcript
2. Draw a line between the last term of the academic renewal period and the term when the student returned
3. Code each course within the academic renewal period with a 1 or 2
  - 1) do not count the credit towards the student's degree requirements
  - 2) count the credit towards the student's degree requirements (final grade must be a C or better)
4. Return this form and the coded transcript to the Office of the Registrar for processing

## Sample

- - - Beginning of Undergraduate Record - - -  
Spring Semester 1987-1988 South Bend

Program : University Div Undergraduate

Course Title	Hrs	Grd	
BIOL-L 100 MAN AND THE BIOLOGICAL WORLD	5.00	F	1
EDUC-U 205 HUM DEV OPPORT-COLLEGE STUDENT	1.00	A	2
ENG-W 131 ELEMENTARY COMPOSITION 1	3.00	B	2
PSY-P 103 GENERAL PSYCHOLOGY	3.00	F	1
SPEA-J 101 AMERICAN CRIMINAL JUSTICE SYS	3.00	C-	1

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Spring Semester 2007-2008 South Bend

Program : Education Undergraduate

Course Title	Hrs	Grd	
POLS-Y 103 INTRO TO AMERICAN POLITICS	3.00	A	
SOC-S 161 PRINCIPLES OF SOCIOLOGY	3.00	A	
EDUC-F 100 INTRODUCTION TO TEACHING	1.00	B+	
CSCI-A 106 INTRODUCTION TO COMPUTING	3.00	A	
PHIL-P 105 THINKING A REASONING	3.00	A	